

# RUN A TRANSACTIONS BY ACCOUNT REPORT IN QUICKBOOKS

Have you ever needed to see an ordered rundown of all your QuickBooks movement? With The QuickBooks REview log report, you can monitor added, erased, and changed transactions, just as client sections. The review log permits you to see the history of changes made to singular transactions or the scope of numerous transactions.

## How to Run a Transactions by Account Report in Quickbooks?

1. Go to the Reports tab.

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2. On the Find report by name field, look for Transaction Detail by Account.

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3. On the report, click the Customize button.

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4. Click on Filter to expand the options.

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5. On the Transaction Type drop-down, select the transaction type you'd like to view.

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6. In the Account drop-down, mark the accounts you'd like to view in the report.

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7. Click Run report.

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8. Once done, click the Report period drop-down and select This Calendar Year or This Fiscal Year.

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9. Click Run report.



**IT'S TIME TO TAKE ACTION!**



There are so many ways you can this procedure.

For some great tips, head to [www.smbaccountants.com](http://www.smbaccountants.com).